

GOOGLE CHROME BROWSER SEMINAR


Google Chrome runs web pages and applications with lightening speed. You can get Google's fast new browser for Windows XP, Vista and 7 at this website: <http://www.google.com/chrome>. The download site for the Macintosh operating system is <http://www.google.com/mac/>

If you click **Start Google Chrome**, the browser automatically finishes the installation process by importing your bookmarks, home page, browsing history, and saved passwords from your current default browser (Firefox or Internet Explorer, for Windows and Linux; Safari for Mac). It also adds Google Chrome shortcuts to your computer desktop and menus. Your imported bookmarks are saved in the "**Other Bookmarks**" folder that sits at the end of your bookmarks bar.

Any help or questions you have about Google Chrome can be found at this website: <http://www.google.com/support/chrome/>


HOW DO I UPDATE GOOGLE CHROME?

Google Chrome automatically updates to a newer version when one is released. The update process happens silently, whether or not you're using the browser at the time. If Google Chrome is open at the time of the update, close the browser and restart to activate the new version. You can

also click on the  and scroll down to "About Google Chrome" to verify that it is up to date .

CHANGE STARTUP PREFERENCES

You can adjust your start preferences in the Options dialog (or the Preferences dialog on a Mac). Follow these steps (for Windows):

1. Click the  menu.
2. Select **Options**.
3. Click the **Basics** Tab.
4. You select the **Home Page** you want to open when you start your browser.

5. Suggest you place a check in the box “**Show Home Button**” on the toolbar.
6. Select which search engine you want to use to search the web.
7. You can also make Chrome your default browser under this tab.
8. Click on the **Personal Stuff Tab** to select Synchronize your Chrome data with your other computers, save passwords, auto fill forms, import browsing data and select themes.
9. Click on the **Under the Hood Tab** for Privacy, Network, Translate, Downloads, Web Content, Security and Cloud Print options. Suggest these be left on the default settings.



Other Functions

By clicking on the  you can:

- Open new tabs and windows
- Edit
- Zoom
- Save Pages
- Find
- Print
- Tools
- Bookmark Manager
- History
- Downloads
- Options
- Help

ADDRESS BAR

The address bar that sits at the top of the browser window doubles as a search box. You can also use it to bookmark websites and see security information about your current page.

New Tab

When you open a new tab, Google Chrome preloads it with the following items:


Most visited sites

Image squares (also known as thumbnails) of the websites you visit the most are displayed at the top. Click a thumbnail to visit the site.


Apps

Any applications that you have downloaded will also show up when you open a new tab.


SAVING BOOKMARKS

Bookmarks (also called favorites in Internet Explorer) let you visit your favorite webpages with one click. The easiest way to create a bookmark for the page you're on is to click the  icon in the address bar. Bookmarks can be saved to "Other Bookmarks" and placed in a folder or be saved to the Bookmark Bar.

BOOKMARK BAR

The bookmarks bar can be docked at the top of the browser window to let you easily access your bookmarks. To show, or dock, the bookmarks bar underneath the address bar, click the , then the **Tools** menu and select **Always show bookmarks bar**. Select this option again if you want to hide the bookmarks bar.

EXTENSIONS

Extensions are a great way to add more features and functionality to the browser. To review the Google Chrome extensions you have installed or to install new extensions, go to  and click on **Tools** and **Extensions**. The extensions you have installed show up and at the bottom of the page there is a place to click to "**Get more extensions**". When you click on that, it takes you to the Chrome Web Store.

SYNCHRONIZING

You can keep your bookmarks, browser preferences, and browser theme synchronized on multiple computers, using your Google Account. This can be handy if you often switch between different computers (say, your home computer as well as your work laptop) and want the same Google Chrome settings across your computers.

When you enable sync on a computer, your Google Chrome settings on that computer are saved in your Google Account. When you enable sync on another computer by signing in to the same Google Account, Google Chrome copies the settings you've selected to sync from your Google Account to the computer. Bookmarks from this second computer are merged with the existing bookmarks in your Google Account.

Be careful if multiple people use Google Chrome within the same user account. If your friend, Nick, signs in to the sync feature with his Google Account on your computer, your settings on that computer will be added to Nick's Google Account.

Web Applications

Google Chrome now has a "Chrome Web Store" that can be found at <https://chrome.google.com/webstore>

This is a new function for Chrome and the store contains Applications, Extensions, Themes and Collections. The number of items offered should grow as it becomes more popular. The applications are much like smart telephone applications.

KEEPING UP TO DATE OF WHAT'S NEW

Subscribe to Google Chrome Browser at this website:
<http://google-chrome-browser.com/>