

Creating a Personal Web Page: Microsoft's Answer to Face Book

Class Notes

1. Creating your own **Windows Live Spaces** page
 - a. You will need a **Windows Live ID**
 - 1) if you have a Hotmail or Messenger account, you already have a Windows Live ID
 - a) Go to <http://home.spaces.live.com>
 - b) Click **sign in to Windows Live**
 - c) Click on your Windows Live ID, enter your password, click **sign in**
 - 2) if you don't have a Windows Live ID, create one now
 - a) Go to <http://home.spaces.live.com>
 - b) Under New to Windows Live? click **sign up**
 - c) Enter basic information
 - d) Follow prompts to choose ID and password (write these down!)
 - e) Click **I accept**
 - b. Choosing a web address for your page
 - 1) Go to <http://home.spaces.live.com>
 - 2) Sign in with your Windows Live ID
 - 3) Click **view your space**
 - 4) Under Welcome to Your Space, click **choose your web address**
 - 5) Click in the http:// box, type the web address that you want for your space, then click **check availability**
 - 6) Click **save**

Notes: when you create your space, check the permissions settings for your space, for your profile and for how people contact you.

Your Windows Live ID: _____
Your Windows Live password: _____
Your Spaces URL:
http://_____ .spaces.live.com

To get back to your Spaces page, type your URL into the browser. Then sign-in with your Windows Live ID and password

Editing Menu

The screenshot shows the Windows Live Spaces interface. At the top, there's a navigation bar with 'Home', 'Profile', 'People', 'Mail', 'Photos', 'More', and 'MSN'. A search bar is on the right. Below that, there's a secondary navigation bar with 'Edith's profile', 'Edith's space', 'Photos', 'Blog', 'Network', and 'More'. A 'Welcome to your space' banner is displayed, containing the text 'Add to your space - just click on one of the items to get started. Want to learn more? View the Spaces tour'. Below the banner are five icons with labels: 'Edit profile', 'Share photos', 'Add blog entry', 'Invite friends', and 'Add a list'. To the right of these icons is a 'Space permissions' section with a key icon and the text 'Shared with: Just me'. A red bracket on the left side of the banner is labeled 'Welcome Menu'.

Customize the Look of Your Page

- c. Go to your page
 - 1) Open your Internet Browser (Internet Explorer, etc.)
 - 2) Type your URL into the address bar
 - 3) Add the URL to your favorites for the future
 - 4) Sign in using your Windows Live ID and password
 - d. Click **Customize** (on the right side above Welcome)
 - e. Click **Change the Theme**
 - f. Select the theme
2. Create a Blog
- a. Go to your page (see #2a above)
 - b. If necessary click **(Name's) Space**
 - c. Click **Add blog entry** on the Welcome menu; menu bar shifts to Blog and a blog space opens
 - d. Enter title
 - e. Enter text and format it.
 - f. Click **Publish Entry**
3. Optional: Add pictures to your blog
- a. Scroll below the blog entry text area
 - b. Click **Add Photos**
 - c. Click **From Computer**
 - d. Select one or more pictures
 - e. Click **Upload**
 - f. Adjust size if necessary (click on picture and drag to desired size)
 - g. Click **Publish Entry**
4. To view your page as others will see it
- a. Click **Customize**
 - b. Click Exit **Edit Mode**
5. Adding "Friends" to your Network (There are several ways to do this; this is one way.)
- a. Go to your page (see #2a above)
 - b. If necessary click **(Name's) Space**
 - c. Click **Invite friends** on Welcome menu
 - d. Enter the email address of the individual you want to add
 - e. Optional: add a message
 - f. Click Send; the individual will receive an email invitation to join your network